

PARKWAY WEST CAREER AND TECHNOLOGY CENTER JOINT COMMITTEE

June 7, 2022

REVISED AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Residents' Comments – Scheduled
- V. Approval of Minutes of May 3, 2022 (**Enclosure 1**)
Action: Motion to approve
- VI. Approval of Treasurer's Report and Budget Recap (**Enclosures 2 & 3**)
Action: Motion to approve
- VII. Approval of Bills (**Enclosure 4**)
Action: Motion to approve
- VIII. Approval of Activities Account Fund Balance (**Enclosure 5**)
Action: Motion to approve
- IX. Approval of Service Contracts for June 2022 (**Enclosure 6**)
Action: Motion to approve
- X. Communications
- XI. Dr. Copeland
 - A. Review of Enrollment Projections for the 2022-2023 School Year (**Enclosure 7 to be distributed**)
 - B. Approval of School Restaurant Lunch Price for the 2022-2023 School Year - \$8.00
Action: Motion to approve
 - C. Motion to Approve an Educational Consultant Services Agreement Between CT&ME LLC and Parkway West Career and Technology Center for the 2022-2023 School Year as Presented (**Enclosure 8**)
Action: Motion to approve
 - D. Approval of the PDE Emergency Instructional Time Template Section 520.1 for the 2022-2023 School Year (**Enclosure 9**)
Action: Motion to approve
 - E. Report on Allegheny County Perkins Indicators of Quality (**Enclosure 10**)
- XII. Mr. Snedeker
 - A. Report on Graduation
 - B. Approval of the Faculty Handbook for the 2022-2023 School Year (**Enclosure 11**)
Action: Motion to approve
 - C. Approval of the Student Handbook for the 2022-2023 School Year (**Enclosure 12**)
Action: Motion to approve
 - D. Report on AWS Accredited Test Facility
 - E. Report on ASE and NATEF On-Site Evaluation for Auto Body Repair Technology

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XIII. Mr. Hamilton

- A. Permission to Award the Master Package and School Board Liability with School Leaders, Umbrella Liability, Workers' Compensation, and Cyber Liability Policies to the Lowest Responsible Bidder as Recommended by Administration and Arthur J. Gallagher & Company **(Enclosure 13)**
Action: Motion to award
- B. Permission to Retain any Unspent Funds Within the Administrative Budget for Future Capital Projects
Action: Motion to grant permission
- C. Motion to Approve Temporary Transfer of Funds from the 2021-2022 Budget to the Building Rental Budget for the Budgeted Renovations, and to Further Authorize the Transfer of Funds to the 2022-2023 Budget Upon Receipt of the District Payments
Action: Motion to approve
- D. Permission to Approve Budgetary Transfers as Necessary
Action: Motion to grant permission
- E. Permission to Authorize the Business Manager to Make any Budgetary Transfers as Needed on June 30, 2022, due to the Auditor's Journal Entries with Ratification of Said Action to Take Place Upon Completion of Audit
Action: Motion to grant permission

XIV. Committee Reports

- A. Building Committee
Mr. Ostrander, Chairperson; Mr. Appel, Mrs. Helkowski, and Mr. Iagnemma, Members
 - 1. Motion to Approve Server Room Floor Replacement in the Amount of \$21,900.00 as Presented **(Enclosure 14)**
Action: Motion to approve
 - 2. Motion to Approve Change Order Number 1 in the Amount of \$1,200.00 as Presented **(Enclosure 15 to be distributed)**
Action: Motion to approve
 - 3. Motion to Approve Change Order Number 2 in the Amount of \$20,000.00 as Presented **(Enclosure 15A)**
Action: Motion to approve
 - 4. Schedule a Meeting
- B. Educational Planning Committee
Mrs. Murphy, Chairperson, Mrs. Barr, Mrs. Johnson, and Mrs. Petersen, Members
- C. Finance Committee
Mrs. Helkowski, Chairperson; Mr. Ostrander, Mrs. Petersen, and Mrs. Shaw, Members
- D. Personnel Committee
Mr. Choura, Chairperson; Mr. Appel, Mr. Dudash, and Mrs. Petersen, Members
 - 1. Permission to Accept with Regret the Resignation of Dr. Fred McGivern, Assistant Principal, for the Purpose of Retirement, Effective August 31, 2022 **(Enclosure 16)**
Action: Motion to accept
 - 2. Permission to Employ Michael Leddy, as Assistant Principal, at an Annual Salary of \$88,000 Plus Full Benefits, Effective for the 2022-2023 School Year **(Enclosure 17)**
Action: Motion to grant permission
 - 3. Permission to Post, Advertise and Hire an Electrical Systems Technology Instructor with Ratification to Take Place at a Future Meeting
Action: Motion to grant permission
 - 4. Ratification of the Action Taken by Administration in Accepting the Resignation of Andrew Burch, Custodian/Maintenance, Effective May 12, 2022 **(Enclosure 18)**
Action: Motion to ratify

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5. Ratification of the Action Taken by Administration in Employing Jose Rodriguez as Custodian/Maintenance Effective May 13, 2022, at an Hourly Rate of \$22.08 to Include Full Benefits

Action: Motion to ratify

6. Ratification of the Action Taken by Administration in Accepting the Verbal Resignation of Jose Rodriguez, Custodian/Maintenance, Effective May 17, 2022

Action: Motion to ratify

7. Permission to Employ Kevin Bitts as Custodian/Maintenance Effective June 8, 2022, at an Hourly Rate of \$22.08 to Include Full Benefits (**Enclosure 19**)

Action: Motion to grant permission

8. Motion to Approve Resolution Number 22-02 Authorizing Parkway West CTC to Place Employee Number 459 on Unpaid Leave Pending Discharge and Issue the Post-Loudermill Statement of Charges (**Enclosure 19A**)

Action: Motion to approve

E. Policy Committee

Mrs. Murphy, Chairperson; Mr. Kochirka, and Mrs. Shaw, Members

1. Motion to Approve Changes to Policy 610 Purchases Subject to Bid/Quotation (**Enclosure 20**)

Action: Motion to approve

2. Motion to Approve Changes to Policy 611 Purchases Budgeted (**Enclosure 21**)

Action: Motion to approve

3. Motion to Approve Procurement Procedure Attachment for Policy 626 (**Enclosure 22**)

Action: Motion to approve

4. Motion to Approve Changes to Policy 800.1 Electronic Signature/Records (**Enclosure 23**)

Action: Motion to approve

5. Motion to Approve Changes to Policy 816 Center Social Media (**Enclosure 24**)

Action: Motion to approve

XV. Solicitor's Report

XVI. President's Report

- A. Motion to Approve Board and Administration to Travel to State and National Conferences for the 2022-2023 School Year

Action: Motion to approve

XVII. Adjournment

Action: Motion to adjourn