MANUFACTURING 2000 (M2K)
Machinist Training Program - Application

New Century Careers’ MANUFACTURING 2000 (M2K) Machinist Training Program offers tuition-free training and placement assistance to help you begin a successful manufacturing career.

The M2K Program trains you with the necessary skills to become a machine operator or entry-level machinist.

M2K is a PA State Registered Pre-Apprenticeship Program.
The M2K Program, offered on Pittsburgh’s South Side and at Eastern Westmoreland Career & Technology Center (EWCTC) in Latrobe, provides 3 levels of training up to 600 hours. These sessions include hands-on experience, as well as special sessions focused on professional development and resume writing.

Three Levels of Training available:
Level 1 - Manual Machine Operator Trainee
Level 2 - Manual Machine Operator/Machinist Trainee
Level 3 - Manual/CNC Machinist Trainee

What will I learn?
M2K students learn the basics of operating:
- Lathes
- Vertical Milling Machines
- CNC Machines
- Pedestal Grinders
- Saws
- Drill Presses
- Surface Grinders
- Various Shop Tools

What are the class options?
Pittsburgh: 9:00 A.M. - 3:00 P.M., Mon. - Fri.
Pittsburgh: 4:00 P.M. - 10:00 P.M., Mon. & Wed.
Latrobe: 4:00 P.M. - 9:00 P.M., Mon. - Fri.

How much does it cost?
Training is made possible through a variety of governmental or charitable funding sources, as well as manufacturing employer contributions. There is no cost for qualified students who are accepted into the program.

How do I register?
Registration is offered on an on going basis throughout the year. Contact New Century Careers to schedule a tour or to receive an application packet.

New Century Careers administers enrollment for all sites (Pittsburgh and Latrobe). Start dates may be subject to change depending on enrollment.

Applicants must:
- Be at least 18 years of age
- Have earned a High School Diploma or GED*
- Submit a completed application packet, including High School Diploma/GED, two reference letters, a brief questionnaire, and an application form
- Demonstrate successful performance on an industry-developed aptitude test

* Some exceptions apply.

Why manufacturing?
Manufacturing is the second-largest source of private sector employment in southwestern PA. Manufacturing accounts for 15% of regional employment.

The average annual wage for machinists in PA is $44,290**. The vast majority of these jobs do not require a college degree. Instead, most manufacturing jobs require work-related and on-the-job training.

** Source: Bureau of Labor Statistics, 2018

Contact New Century Careers to find out how you can prepare yourself for a career with good wages, benefits and personal satisfaction.

1-800-822-9337
rosenberg@ncsquared.com or pferdekamper@ncsquared.com
MANUFACTURING 2000 Application Process and Training Agreement

The application process consists of four steps. You will need to complete all four steps to be considered for the MANUFACTURING 2000 training program. However, completing an application does not guarantee a spot in our program, as space is limited.

The four steps of the application process are:

1. Complete the Application Packet (attached).

2. Submit Two Letters of Recommendation
   - Letters can be from anyone except a family member
   - Forged letters will disqualify you from the program

3. Submit Your High School Diploma or GED or Transcripts
   - Photocopies may be submitted—certified transcripts are not necessary

4. Take the Aptitude Test-
   - TEST IS GIVEN AT 305 E. CARSON ST. EVERY TUESDAY AT NOON!
   - NOTE: TEST CANNOT BE TAKEN UNTIL STEPS 1-3 ARE COMPLETED & TURNED IN
   - No appointment necessary for Tuesday testing. If this day/time does not work for you, please call to schedule another time to take the test.
   - The test will last approximately 1.5 to 3 hours and will consist of 4 parts:
     - Mechanical Reasoning
     - Problem Solving
     - Vocabulary
     - Math (Fractions & decimals, basic algebra, geometry and trig at a high school level)

Completed applications may be emailed, faxed or hand delivered. Please be sure to follow up with us to make sure we have received the materials you are submitting. You can contact Samara Rosenberg at 412-258-6617 or Eric Pferdekamper at 412-745-1014. When you leave a message, please make sure you leave your first and last name, phone number, and reason for calling.

Contact Information:

If you have any questions during the application process, please feel free to call us at New Century Careers. Please note that regardless of your preferred site (Pittsburgh and Latrobe), all applications must go to the mailing or email address below.

Samara Rosenberg or Eric Pferdekamper
New Century Careers
Office Mailing Address:
New Century Careers
305 E. Carson St,
Pittsburgh, PA 15219

Phone: 412-258-6617 / 412-745-1014
Fax: 412-258-6625
Email: rosenberg@ncsquared.com or pferdekamper@ncsquared.com
Web: www.ncsquared.com

Training Center and Testing Site Address
Training Innovation Center (TIC)
305 E. Carson St.
Pittsburgh, PA 15219

MANUFACTURING 2000 is a program of New Century Careers
www.ncsquared.com
Refresh Your Skills
Before Taking the Aptitude Test!

The websites listed below offer opportunities to review math. Use them to refresh or increase math skills:

- **Khan Academy**
  
  https://www.khanacademy.org/

- **AAA Math**
  
  http://www.aaamath.com

- **Purple Math**
  
  http://www.purplemath.com/modules/index.htm

- **Spark Notes**
  
  http://www.sparknotes.com/math/

We suggest the following website to refresh your skills in Mechanical Reasoning, Verbal Reasoning, and Numerical Reasoning:

- **Psychometric-Success**
  
  www.psychometric-success.com

We also suggest using **SAT prep books** from your local bookstore or library to refresh your math skills.
## Personal Information

<table>
<thead>
<tr>
<th>Name: Last First M.I.</th>
<th>Street Address.</th>
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<table>
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<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
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<tr>
<th>Date of Birth (Mo/Day/Yr)</th>
<th>Social Security No.</th>
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<table>
<thead>
<tr>
<th>Cell Phone No.</th>
<th>Home Phone No.</th>
<th>Work Phone No.</th>
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<tbody>
<tr>
<td>Day</td>
<td>Evening</td>
<td>Day</td>
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</table>

- **Are you registered with selective services?**  Yes No
- **Are you authorized to work in the U.S.?**  Yes No

- **I was referred to Manufacturing 2000 by a graduate. Please indicate their name:**
- **I was referred by another individual/organization. Please tell us their name/agency:**

I have state issued I.D. and I am eligible to be present in a public school environment (EWCTC students only).  Yes No

__Please check here if you agree that we may share information about your application/enrollment with the referral source you listed.__

## Employment History

Please list your last three employers. Start with your present or most recent employer.

<table>
<thead>
<tr>
<th>1. Date (Mo/Yr-Mo/Yr) From To</th>
<th>Employer’s Name and Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Held</td>
<td>Hourly Rate</td>
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</tbody>
</table>

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<thead>
<tr>
<th>2. Date (Mo/Yr-Mo/Yr) From To</th>
<th>Employer’s Name and Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Held</td>
<td>Hourly Rate</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>3. Date (Mo/Yr-Mo/Yr) From To</th>
<th>Employer’s Name and Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Held</td>
<td>Hourly Rate</td>
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</tbody>
</table>

## Education/Military Experience - Please provide as much information as possible.

<table>
<thead>
<tr>
<th>HIGH SCHOOL Name</th>
<th>Location (City/State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years Attended (Yr-Yr)</td>
<td>Did you Graduate?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COLLEGE Name</th>
<th>Location (City/State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years Attended (Yr-Yr)</td>
<td>Did you Graduate?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRADE OR BUSINESS SCHOOL Name</th>
<th>Location (City/State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years Attended (Yr-Yr)</td>
<td>Did you Graduate?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MILITARY Experience (List Branch)</th>
<th>Location (City/State)</th>
</tr>
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<tbody>
<tr>
<td>Years in Service (Yr-Yr)</td>
<td>Highest Rank Held</td>
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MANUFACTURING 2000, a program of New Century Careers, is made possible through the efforts of area manufacturers, educators, foundations, and the Commonwealth of Pennsylvania. www.ncsquared.com
Demographic Data Sheet

Name: ___________________________ Date: ____________

Please circle the information that applies to you. All information is confidential. Your answers will NOT affect your eligibility for the M2K program and are for data and funding purposes only.

1. Gender _________

2. Ethnicity – Please circle all that apply.
   a. American Indian or Alaskan Native
   b. Asian
   c. Black or African-American
   d. Hispanic/Latinx
   e. Middle Eastern or North African
   f. Native Hawaiian or other Pacific Islander
   g. White
   h. Bi-racial
   i. Multi-racial
   j. None of these apply to me.
   k. Prefer not to answer

3. Which County do you live in?
   _____________________________

4. Age
   a. 18-20
e. 52-64
   b. 21-25
f. 65-74
c. 26-44
g. 75-84
d. 45-51

5. Are you a veteran of the U.S. Military?
   a. Yes   b. No
   If Yes, please list branch ____________

6. Do any of the following apply to you?
   a. Yes   b. No
   If yes, please check all that apply.
   _ English language learner
   _ Have a disability or impairment
   _ Are experiencing homelessness
   _ Have ever experienced incarceration or arrest
   _ Incarcerated within the past 180 days, on probation/electronic monitoring, or in alternative housing
   _ Recently exited foster care

7. Household Income Range
   a. <$15k
d. $30k-40k
   b. $15k-$19k
e. $40k
   c. $20k-$29k

   Household monthly income: ____________
   Source(s) of income: ____________

   Are you currently employed?
   a. Yes   b. No

   Have you recently lost your job or experienced a reduction in wages?
   a. Yes   b. No

8. Are you the head of your household?
   a. Yes   b. No
   If no, what is the gender of the head of your household? ____________

9. Total number of people in your household: ____________

10. Are you a parent to one or more dependent children?
    a. Yes   b. No
    If Yes, please list number ____________

11. Do you have dependent children that live in your household?
    a. Yes   b. No
    If Yes, please list number ____________

12. Are you a recipient of SNAP (Supplemental Nutrition Assistance Program)?
    a. Yes   b. No

    Are you interested in applying for SNAP?
    a. Yes   b. No

13. Were you on the BotsIQ team at your high school?
    a. Yes   b. No
MANUFACTURING 2000 APPLICATION QUESTIONNAIRE

Please write a few sentences for each question. One word answers will not be accepted.

1. Tell us about who you are, what your strengths are, what your background is. Include all credentials, degrees, and certificates earned.

2. Do you have any background in machining/manufacturing? If yes, please explain. If no, what is your impression of machining/manufacturing?

3. What interests you about machining?

4. Why do you think this training is the right fit for you?
Please indicate a first and second choice in the course selection below:

<table>
<thead>
<tr>
<th>Machining Class Options</th>
<th>Please check your class selection</th>
<th>Class Days and Times</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DAY PROGRAMS</strong></td>
<td></td>
<td></td>
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</tbody>
</table>
| M2K – Pittsburgh (South Side)  
New Century Careers  
Training Innovation Center  
305 East Carson Street  
Pittsburgh, PA 15219 | 1st choice  
2nd choice | Monday – Friday, 9:00 am – 3:00 pm  
Class duration: 4-6 months |
| **EVENING PROGRAMS**    |                                   |                      |
| M2K – Pittsburgh (South Side)  
New Century Careers  
Training Innovation Center  
305 East Carson Street  
Pittsburgh, PA 15219 |                                   | Monday & Wednesday, 4:00 pm – 10:00 pm  
Class duration: Approximately 1 year |
| M2K – Latrobe  
Eastern Westmoreland  
Career & Technology Center  
4904 Route 982  
Latrobe, PA 15650 |                                   | Monday – Friday 4:00 pm – 9:00 pm  
Please select the days/times you would like to enroll:  
☐ Monday 4-9 pm  
☐ Tuesday 4-9 pm  
☐ Wednesday 4-9 pm  
☐ Thursday 4-9 pm  
☐ Friday 4-9 pm  
Class duration depends on hours per week. |

PLEASE READ THE FOLLOWING AND SIGN BELOW: I certify that the facts contained in this application are true and complete to the best of my knowledge, and I understand that, if accepted into Manufacturing 2000, falsified statements on this application shall be grounds for dismissal. Furthermore, I authorize investigation of all statements contained herein and authorize the information they may have, personal or otherwise, and release New Century Careers from all liability for any damage that may result from utilization of such information. I do hereby agree and authorize that any and/or all information provided on this application may be forwarded to partners associated with New Century Careers and Manufacturing 2000 to determine possible financial aid and/or funding available to cover costs associated with my training in their program.

SIGNATURE OF APPLICANT  
DATE

New Century Careers is an Equal Opportunity Organization