



Parkway West CTC

7101 Steubenville Pike | Oakdale, PA 15071 | 412-923-1772

COOPERATIVE TRAINING AGREEMENT

TO BE COMPLETED BY THE EMPLOYER:

BUSINESS NAME: _____ PHONE: _____ FAX: _____

ADDRESS: _____

EMAIL ADDRESS: _____

TRAINING SUPERVISOR: _____ TITLE: _____

STUDENT JOB TITLE: _____ STARTING WAGE: _____

DESIRED FIRST DAY OF CO-OP EMPLOYMENT: _____

WORKERS COMPENSATION POLICY NUMBER: _____

STUDENT-LEARNERS PROPOSED WORK SCHEDULE:

	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time					
Stop Time					

<i>List the competencies or skills the student will need to bring with them to the job.</i>	<i>List the competencies or skills the student will acquire on the job.</i>

THE EMPLOYER, recognizing that a training plan is being followed and that close supervision of the student-learner is essential, agrees:

1. To employ the student-learner in compliance with provisions of the Fair Labor Standards Act, the PA Child Labor Laws, and the Minimum Wage Law.
2. To provide necessary safety instructions throughout the period of employment.
3. To ensure that exposure to hazardous work or working conditions will be essential to the student-learner's training, and not a regular part of the training program.
4. To provide a variety of work assignments for the student-learner under the supervision of an experienced worker.
5. To adhere to all state and federal regulations regarding employment, child labor, minimum wage, and worker's compensation.
6. To evaluate the student learner each grading period on the rating form provided by the school.
7. To assure that students will be accepted and assigned without regard to race, color, national origin, sex or handicap
8. To permit on-site visitations by the teacher of cooperative education.
9. To provide time for the student to report to school to complete assignments, tests and receive related instruction as scheduled.

SIGNATURE _____ DATE: _____